

**UBER9 BUSINESS PROCESS SERVICES PRIVATE LIMITED**

CIN NO.: U74900TN2014PTC09841

**Chennai:** Prince Info Park, A-5th Floor, Ambattur Industrial Estate Rd,  
Ambattur, Chennai, Tamil Nadu 600058

Phone: +918280216850, +919840896944

**VAKIL SEARCH****Legal is now Simple**

<b>About the Company</b>	<b>DETAILS</b>
Company Name	Uber9 Business Process services Pvt Ltd
Registered Address	F-97, Newry Shreya Apartments Anna Nagar East., Chennai, Tamil Nadu 600102
Operational Address (if any)	A-5th Floor, Prince Info Park, Ambattur Industrial Estate Rd, Ambattur, Chennai, Tamil Nadu 600058
Year of Establishment	2011
Entity Type	Private Limited
Email Address	deepak.srinivasan@vakilsearch.com/venkatesh.a@vakilsearch.com
Phone Number	9840896944
Point of Contact (Name and Designation)	Venkatesh , VP - Partnerships
Phone Number	7810027294
Email Address	venkatesh.a@vakilsearch.com

Annexure - 1

26/07/2023

**From:-**

Venkatesh.A

VP-Partnerships

Vakilsearch

Uber9 Business Process services Pvt Ltd

Chennai

**To: -**

MD & CEO,

Startup TN,

Tamil Nadu Startup & Innovative Mission,

Chennai

Sub: - Our proposed services for Tamil Nadu Startups

Sir,

1. Vakilsearch is the go-to startup legal, tax, compliance, ESOP & transactional advisory partner. We help businesses incorporate across the globe in 15+ countries such as the USA, Singapore, Dubai, Malaysia, Mauritius, Luxembourg, Portugal, etc. We support founders in taking their ideas into business entities that are well-positioned to scale rapidly.

2. We hereby offer to provide the following products/services for Tamil Nadu-based Startups at charges specified in Table 1.

3. The above list of products/services, at the cost specified, shall be valid for the period as specified in the empanelling agreement reached between Vakilsearch and StartupTN.

4. Point of Contact for Vakilsearch shall be Venkatesh.A.

Thank You,



Authorized Signatory

Venkatesh.A



## Exclusive Vakilsearch for Startup offers for StartupTN

Vakilsearch is the go-to startup legal, tax, compliance, ESOP & transactional advisory partner. We help businesses incorporate across the globe in 15+ countries such as the USA, Singapore, Dubai, Malaysia, Mauritius, Luxembourg, Portugal, etc. We support founders in taking their ideas into business entities that are well-positioned to scale rapidly.

**We are offering the following Vakilsearch startup benefits free of cost and all our other services at exclusive pricing as mentioned below in this document for StartupTN Startups**

1. Vakilsearch free offerings:
  - Free Vakilsearch Compliance Calendar for 12 months
  - 3 months free subscription to Zolvit Dash next generation accounting tool designed and built for startups
  - Free Trademark Search & Watch for a year
  - ESOP Lite Handbook Worth INR 20,000 - A template draft of the Employee Stock Option Plan Policy and template draft for employee agreement with ESOP
  - Business Documents Handbook Worth INR 35,000 - A template draft of the following documents - Founders Agreement, Loan Agreement, Vendor Agreement, Service Level Agreement, Non-disclosure Agreement, Distribution Agreement & Franchise Agreement
2. Every startup availing of any free or paid service will also get a *Dedicated Account Manager* with priority service across the 120+ dedicated startup solutions offered by Vakilsearch.
3. Startups also get exclusive Invites to Vakilsearch and its partners' events

### Eligibility Criteria

In order to be eligible for this special free offering and other services at discounted prices, a startup must not be an existing Vakilsearch customer

For more details or queries a startup can write to -  
[deepak.srinivasan@vakilsearch.com](mailto:deepak.srinivasan@vakilsearch.com)

**TABLE 1**

<b>Services For New Startups at Special Price in INR</b>					
<b>SR No</b>	<b>Service</b>	<b>TAT (Business Days)</b>	<b>Actual price (Any govt fee is not included) + Taxes as applicable</b>	<b>StartupTN offering (Any govt fee is not included) + Taxes as applicable</b>	
<b>Company Registration , ROC Filing and Complainece</b>					
1	Registration of Private Limited Company	10-15 days	Rs 1000	Rs 799	
3	Registration of One Person Company / Sole Proprietorship	10-15 days	Rs 1000	Rs 799	
4	Registration of Limited Liability Partnership	10-15 days	Rs 1000	Rs 799	
5	Registration of Producer Company	25-30 days	Rs.25000	Rs.15000	
6	Registration of Nidhi Company	25-30 days	Rs.19999	Rs.14999	
7	Registration of Section 8 Company	25-30 days	Rs.12000	Rs.8999	
8	Trust Registration	25-30 days	Rs.15000	Rs.9999	
9	Convert Partnership to LLP	25-30 days	Rs.25000	Rs.19999	
10	Convert Sole Proprietorship to Pvt Ltd	25-30 days	Rs.25000	Rs.19999	
11	Convert Private Limited to Public Limited	35-40 days	Rs.45000	Rs.40000	
12	Convert Private Limited to OPC	30-35 days	Rs.25000	Rs.19999	
14	Convert OPC to Private Limited	30-35 days	Rs.30000	Rs.25000	
15	Apply for Company Name Change	10-15 days	Rs.5000	Rs.3500	
16	Apply for Company Address Change	10-15 days	Rs.5000	Rs.3500	
17	ROC Filing Private Limited Company (Non XBRL) - Annually	Based on Due date	Rs.10000	Rs.6000	
18	ROC Filing Private Limited Company (XBRL) - Annually	Based on Due date	Rs.10000	Rs.6000	
19	ROC Filing One Person Company (OPC) - Annually	Based on Due date	Rs.10000	Rs.6000	

20	Annual return filing (MGT 7 & AOC 4) for company - Annually	Based on Due date	Rs.8000	Rs.5000	
21	Annual return filing (Form 11 & Form 8) for LLP - Annually	Based on Due date	Rs.8000	Rs.5000	
22	Alteration of MOA and AOA	10 -15 days	Rs.5000	Rs.3500	
23	Preparation of Shareholders Agreement	10-15 days	Rs.20000	Rs.15000	
24	Preparation of Partnership Deed	10-15 days	Rs.8000	Rs.5000	
25	Removal And Addition Of Directors / Partner	10-15 days	Rs.5000	Rs.3500	
26	Rights Issue Of Shares By Private Company	10-15 days	Rs.7500	Rs.6000	
27	Transfer Of Shares In A Company	7-10 days	Rs.2500	Rs.1999	
28	Issue ESOPs to employees	10-15 days	Rs.45000	Rs.39999	
29	Issuance of Share Certificate (Softcopy)	After annual Filings	Rs.1500	Rs.999	
30	Filing of DIR-3 KYC - Annually	3- 7 days	Rs.2500	Rs.999	
31	Preparation of Co-Founders Agreement	10-15 days	Rs.10000	Rs.7000	
32	Preparation of Shareholders Agreement (Capital investment)	10-15 days	Rs.25000	Rs.15000	
<b>GST/ IT Related Services</b>					
33	GST Registration	10 -12 Business days	Rs.399	Rs. 299	
34	GST Filing - Monthly	Annual package	Rs 4999 Onwards Rs 6999 Onwards	Rs 3999 Onwards (0-300 Transaction) Rs 5999 onwards(Above 300 Transaction)	
35	GST Modification/ Cancellation	Changes 15-20 Cancellation 20-25 days	Rs 2000 Rs 2500	Rs 1500 Onwards (for changes Rs 2000)	
36	Pan Registration				Provide only along with Company Registration
37	IT Reconciliation	7-10 working days	Rs 2500 onwards	Rs 1500 onwards	

38	TDS Return Filing - Quarterly	Annual package	8000(for upto 100 transaction)	Rs 6000(for upto 100 transaction)	
<b>Other Registration</b>					
39	Make in India Registration	15days	Rs 5000	Rs 3500	
40	Startup India Registration	7-10days	Rs 3000	Rs 2500	
41	MSME Registration	5-7 day for filling application 12months for Registration	Rs 1999	Rs 1499	
42	Shop and Establishment Registration	10-15days	Rs 2500	Rs 2000	
43	Import Export Code Registration	5-7 working days	Rs 3500	Rs 2500	
44	80G and 12A Registration	60-90 days	Rs 25000	Rs 15000	
45	GEM Reistration	3-5 days	Rs 4000	Rs 3500	
46	FSSAI Registration	15-20 days	Rs 1299 Rs 1799 Rs 2499	Rs 899 -Basic Rs 1499-State Rs 1999-Central	
47	Telecom Reg & Lisc.				
48	Trademark Registration	2-3 days for filling application 12months for Registration	Rs 1999	Rs 1499	
49	Trademark Renewal	5-7 days	Rs. 2500	Rs.2000	
50	Copyright Registration	7-10 days for filing 12month for Regsitratio	Rs 2499	Rs 2000	
51	Patent Registration	20 days for filing 18months for Registration	Rs 15000 Onwards	Rs 12000 Onwards	
52	Logo Copyright Registration	5-7 day filling 12months for Registration	Rs.5000	Rs . 4000	

53	Symbol Copyright Registration	5-7 day filling 12months for Registration	Rs.5000	Rs . 4000	
54	ISO Certification	15-20 days	Rs 4500 Onwards	Rs 3500 Onwards	
<b>Employee Statutory Compliance</b>					
55	PF Registration/ Filing - Monthly	Everymonth Filings	Rs.6000/year	Rs.3500/year	
56	ESI Registration / Filing - Monthly	Everymonth Filings	Rs.6000/year	Rs.3500/year	
57	PT Registration/ Filing - Monthly	Everymonth Filings	Rs.6000/year	Rs.3500/year	
58	Form 16 Generation - Annually	Annual Filings	Rs.2000/yr	Rs.799/yr	
<b>Expert Advisory</b>					
59	Get Expert Consultation on Business compliances /Taxation	24-48 hrs	Rs 599	Rs 199*	15Mins call with a Expert
60	Advisory on Fundraising-Preparation and Due Diligence	24-48 hrs	Rs 599	Rs 199*	15Mins call with a Expert
61	Angel investing	24-48 hrs	Rs 599	Rs 199*	15Mins call with a Expert
62	Regulatory & FEMA compliances - FDI, ODI, FCTRS,ECB	24-48 hrs	Rs 1999	Rs 199*	15Mins call with a Expert
63	Import and Export advisory	24-48 hrs	Rs 1999	Rs 199*	15Mins call with a Expert
64	Legal consultation and Document Drafting	24-48 hrs	Rs 1999	Rs 999 Onwards	
<b>Incorporation/GST/Trademark Packages</b>					
65	Free GST Registration + Gst Filing		Rs 4398 Rs 6298	Rs 3999 Onwards (0-300 Transaction) Rs 5999 onwards(Above 300 Transaction)	
66	Free Company Incorporation+Compliances		Rs 20999	Rs 14999 Onwards	
67	Company Incorporation+Trademark Registration		Rs 2999	Rs 1799	
<b>Documentation Services (Cost in INR)</b>					

68	Advisor Agreement	3-7 working days	8000	6000	
69	Affiliate Agreement	3-7 working days	8000	6000	
70	Asset Purchase Agreement	3-7 working days	16000 onwards	12000 onwards	
71	Business Incubation Agreement	3-7 working days	8000	6000	
72	Channel Partner Agreement	3-7 working days	8000	6000	
73	Consultancy Agreement	3-7 working days	5500	4000	
74	Convertible Debenture Agreement	3-7 working days	25000 onwards	20000 onwards	
75	Disclaimer	3-7 working days	2000	1500	
76	Distributor's Agreement	3-7 working days	10000	7500	
77	Founders' Agreement	3-7 working days	10000	8000	
78	Franchise Agreement	3-7 working days	8000	6000	
79	GDPR	3-7 working days	3000	2000	
80	Hire / Purchase Agreement	3-7 working days	10000	7500	
81	Import Agreement	3-7 working days	10000	7500	
82	Increase the authorized capital	3-7 working days	5000 onwards	4000 onwards	
83	Increase the paid up capital	3-7 working days	5500 onwards	4000 onwards	
84	Intellectual Property Assignment Agreement	3-7 working days	10000	7500	
85	Intellectual Property License Agreement	3-7 working days	10000	7500	
86	Investment Memorandum	5-7 working days	10000	8000	
87	Issues of shares	3-7 working days	6500	5000	
88	Joint Venture Agreement	5-7 working days	20000 onwards	15000 onwards	
89	Leave and License Agreement	3-7 working days	5500	4000	
90	Loan Agreement	3-7 working days	9500	7000	
91	Make a Will	3-7 working days	8000	6000	
92	Manufacturing Agreement	3-7 working days	10000	7500	



93	Master Service Agreement	3-7 working days	10000	8000	
94	Memorandum of Understanding (MoU)	3-7 working days	10000	7500	
95	Merchant Banker Valuation	10-15 working days	100000 onwards	75000 onwards	
96	Non-compete Agreement	3-7 working days	4000	3000	
97	Non-Disclosure Agreement	3-7 working days	4000	3000	
98	Non-solicitation Agreement	3-7 working days	4000	3000	
99	One Transfer of shares	3-7 working days	4000	3000	
100	Partnership Firm Agreement	3-7 working days	4000	3000	
101	Prepare a Power of Attorney	3-7 working days	4000	3000	
102	Prepare the Bye-Laws of your Society	3-7 working days	10000	7500	
103	Profit Sharing Agreement	3-7 working days	10000	8000	
104	Refund and cancellation	3-7 working days	4000	3000	
105	Registered Value Valuation	10-15 working days	55000 onwards	40000 onwards	
106	Sale Deed	3-7 working days	8000 onwards	6000 onwards	
107	Service Level Agreement	3-7 working days	10000	7500	
108	Share Purchase Agreement	3-7 working days	20000	15000	
109	Shareholders' Agreement	3-7 working days	20000	15000	
110	Slump Sale Agreement	3-7 working days	25000	20000	
111	Software Development Agreement	3-7 working days	10000	8000	
112	Term Sheet	3-7 working days	15000	12000	
113	Terms of Service and 5x Policies (Refund, Disclaimer, UGC)	3-7 working days	13000	10000	
114	Terms of Service and Privacy Policy - Web & App	3-7 working days	13000	10000	
115	Terms of Service and Privacy Policy App	3-7 working days	10000	7500	
116	Terms of Service and Privacy Policy SaaS	3-7 working days	10000	8500	

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117	Terms of Service and Privacy Policy Website	3-7 working days	10000	7500	
118	Trust Deed	3-7 working days	9000	6999	
119	Vendor Agreement	3-7 working days	9000	6999	
120	Freelancer Agreement	3-7 working days	9000	5999	
121	Employment Contract	3-7 working days	9000	4999	